**[Name]**

[**Mobile**] [**Email**] [**LinkedIn profile**] (optional)

**Admission**:

[**Month, Year**] [**Name of Court**]

**Education**:

[**Year started – Year finished**] [**Qualification**]

[educational institution] (e.g. name of university)

**Employment history**:

(Organisation)

[**Month, Year – Month, Year**] [**Organisation**] (entire period with this organisation including secondments)

[Month, Year – Month, Year] [Title 1]

[Month, Year – Month, Year] [Title 2] (if applicable e.g. secondment)

[short (2-3 line) summary of organisation]

[Practice area]

[dot-point list of key achievements / noteworthy examples of work relevant to that practice area, identifying the nature, scale and importance for each - aim for 5-10 examples for the current or most recent organisation listed and 3-6 examples for each additional organisation]

**Memberships and volunteer experience**: (optional)

[list any relevant memberships and/or volunteer experience]

**Interests**: (optional)

[list any key hobbies or interests]

**Referees**: (optional)

[list 2 professional referees or simply say, ‘Available upon request.’]